Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**SARASWATI MAHILA MAHAVIDYALAYA**
Name of the head of the Institution	**DR.NIRU NIGAM SIKRORIA**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**05122234528**
Mobile no.	**9839057229**
Registered Email	**nigamsj@yahoo.com**
Alternate Email	**saraswatimahilamv@gmail.com**
Address	**PLOT NO. 2: VIJAY NAGAR KANPUR**
City/Town	**KANPUR NAGAR**
State/UT	**Uttar pradesh**
Pincode	**208005**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**Self financed**
Name of the IQAC co-ordinator/Director	**DR SANJAY KUMAR CHANDANI**
Phone no/Alternate Phone no.	**05122234528**
Mobile no.	**9305180603**
Registered Email	**SANJAY_CHANDANI@YAHOO.COM**
Alternate Email	**sanjaychandani@yahoo.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://saraswatimahila.org/IQAC%20Meeting/17-18%20IQAC.pdf
4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://saraswatimahila.org/academic%20cailender/Academic%20claendar%202018-2019.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.10**	**2017**	**22-Feb-2017**	**21-Feb-2022**

6. Date of Establishment of IQAC	**11-Mar-2015**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		

L::asset('/'),'public/').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'.$instdata->upload_special_status)}}

[View Uploaded File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View Link](#)
10. Number of IQAC meetings held during the year :	**6**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View Uploaded File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

No Data Entered/Not Applicable!!!

[View Uploaded File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	
[View Uploaded File](#)	

14. Whether AQAR was placed before statutory body ?	**No**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	17-Dec-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	https://saraswatimahila.org/lms.html

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Teaching Strategies: Learning Targets –Each subject is broken into number of papers. For example the subject of Mathematics of B.Sc.-part one is broken into three papers, viz. paper-1: Algebra and Trigonometry, paper-2: Calculus and paper-3: Vector analysis and Geometry. These papers are again divided into Units. Each paper has five units. According to this distribution, the teaching is done. Every month the teacher prepares their proposed work. The daily work done is maintained in the teaching diary. The diary is then evaluated by the HOD/Principal. Steps for planning learning targets: The teachers plan the learning targets that make up the paper in the following basic steps : (1) Target behavior- This is the behavior that the student are expected to achieve before learning or mastering the target. (2) Pre-requisite skills: These are the basic skills that the student should have mastered before learning other more difficult skills. Before completing one or two unit test is taken, either oral test or written test or ppt/blackboard presentation. (3) Instruction and material required: This refers to the instructions and material required for teaching. For example, the practical class is done before teaching the theory part as described in the syllabus of B.Sc.-part-one of Botany, zoology, chemistry, physics, and similarly for other classes. (4) Criteria of success: This refers to the number of successful performances of a target skills required out of a number of fixed attempts before the target skills is considered to have been mastered by the students. For example, out of seven unit test prescribed in the syllabus, students have to appear in at least four tests. At the end of the lesson, or unit, the teacher takes students test. More over a quarterly exam is to be done before completing three months of teaching. Each student pays the fees for it. At the end of the theory part of teaching, a model examination is conducted, in which he has to appear necessarily. Documentation: Unit test record is maintained by teacher. Once before observation of quarterly exam, the paper and records are kept secure for that academic session. All students appear in the model exam. This evaluation process is prescribed by the university syllabus design.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
PIDILLITE ART AND CARFT COURSE	Nil	05/02/2019	5	EMPLOYABIL ITY	ART AND CRAFT

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	72	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
YOGA	07/11/2018	147
PERSONALITY DEVELPOMENT PROGRAMME	08/12/2018	165
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	MACRO TEACHING	92
BSc	FORSET VISIT AND PLANT COLLECTION	30
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback Analysis Report The feedback of students, faculty, employer and alumni is significant in the improvement of teaching and learning process of an institution. During the academic session of 2018-19, the college also obtained feedback from all the main stakeholders' viz., the students, faculty, employer and alumni of the college. In this regard, the Internal Quality Assurance Cell (IQAC) of the college designed the questionnaire separately for students, faculty, employer and alumni. Here, the term student is meant for the student who has completed at least one academic session in the college and employer means the employer of the students of the college. The questionnaire mainly covered all the issues relating to the curriculum. For the present survey, total 400 students, 27 faculty members, 7 employers and 18 alumni were selected by using the random sampling. The results obtained from the survey are analyzed as follows: Student Feedback Analysis (2018-19) Students are one of the most significant stakeholders for any educational institution. Their feedback is extremely valuable and can be utilized to review and enhance the teaching-learning techniques of the institution. The results obtained from the survey of the students are analyzed as follows: Taking into account the students' feedback responses, a majority of the respondents (87.8 percent) accept that the curriculum is relevant. 83.39 percent of them accept that there is an adequate balance between the theory and practical in the curriculum. 76.12 percent of the respondents agree that the study material available in the library is good and excellent. 86.31 percent of the respondents opine that curriculum has given them opportunities to grow and learn. 90.05 percent of the students are found satisfied with the methods of teaching. 84.08 percent of them consider that the infrastructure and lab facilities for curriculum are properly available in the college. Majority of them (87.81 percent) accept that the overall academic environment is excellent, very good or good in the college.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	ARTS	360	275	269
BEd	TEACHER PROGRAMME	100	60	60
BSc	SCIENCE	240	142	139
No file uploaded.				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	468	0	38	0	38

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
9	9	2	2	0	0

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
No Data Entered/Not Applicable !!!		

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
No Data Entered/Not Applicable !!!				

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			

No file uploaded.

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	ARTS	2018-19	02/07/2018	15/03/2019
BSc	science	2018-19	02/07/2018	15/03/2019
BEd	teachers education	2018-19	01/10/2018	16/07/2019

No file uploaded.

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Our institution conducted exactly following end semester final exam question pattern so as to enable the students to be acquainted with the pattern and time management also. Answer scripts are shown to students in the classrooms for further explanations to make the students aware about their positions. Students are also allowed to sit for improvement tests on written applications. The

college Academic and Exam Committee formulates the internal evaluation process. The college follows the academic guidelines of affiliating university in evaluation process. Internal assessment exams are being conducted centrally as per the University guidelines. Questions are set as per university question pattern and manuscripts are submitted to the concern committee. The top scorers in the internal tests are felicitated. The students who obtained low marks are counsel individually by the faculties and guidance are given to them. The students' participation in field tour, seminar, workshop, etc. are also evaluated as part of internal evaluation by the college. The students' attendances are monitored to see the regularity of the students in the class. And students are counseled accordingly and guardians are informed, if necessary. Students are given feedback form and the college tries to address the concern of the students on evaluation of the feedback with the introduction of IQAC

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar prepared and adhered for conduct of Examination and other related matters. Institution prepared a calendar as per the scheduled prescribed by the affiliating university for implementation of curriculum participation in extracurricular and co curricular activities. As per university rules and regulation academic activity run in college throughout the year. At the beginning of session institution prepared an academic calendar to organize the curricular and extracurricular activities in the institution. In academic calendar institute adhered to available working days. Short and long holidays, National public holidays, admission process, semester wise teaching plans, Tentative university examination days of semester, tentative practical examination days ,allocation of internal assessment work i.e. seminar activity, project assignment, theory assignment, class tests, practical assignment, submission of internal assessment work, ICT lectures, guest lectures, celebration of National Science day, celebration of various birth and death anniversary, celebration of week like wild life, sampling plantation etc. and special days. Departmental Unit tests, educational tour departmental stock verification, various literacy days, awareness programmes and rallies, organising workshop/seminar activity are planed month wise and makes implementation on it. As per academic calendar institution follows all the related curricular, co-curricular and extra curricular activities for the better academic work. As per calendar institution participation in extra curricular activities like Athletics, youth festival, inter collegiate sports competition like kabaddi, chess, badminton, table tennis organised by the college. Besides this institute arrange some curricular and co-curricular activities casually as per the guidelines suggested by the state government of U.P. time to time. Institute tries to run all the activities as per the academic calendar but sometime due to circumstances some events scheduled get changed.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://saraswatimahila.org/academic.html

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage

No Data Entered/Not Applicable !!!	
[View Uploaded File](#)	

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

   http://saraswatimahila.org/academic.html

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
ONE WEEK PROGRAMME ON TOTAL DISSOLVED SOLIDS (TDS) MEASUREMENT IN HARD WATER AT RASALPUR VILLAGE	DEPARTMENTCHEMISTRY	3	15
HEALTH CHECK UP FOR SERSWATI BALIKA GIRLS DEGREE COLLEGE	DEPARTMENT OF SOCIOLOGY	5	35
MAHILA BACHAT GUT AWARENESS CAMP AT CAMPAS	DEPARTMENT OF B.ED	6	25
RESIDENTIAL CAMP	COLLEGE NCC UNIT	2	50
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies

during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
SWACHH BHARAT	NSS UNIT	CLEANLINESS DRIVE IN TAHSIL OFFICE	2	56
AIDS AWARENESS	NSS UNIT	AIDS AWARENSS	2	87
WOMEN EMPOWERMENT	DEPARTMENT OF PLITICAL SCIENCE	WOMEN EMPOWERMENT	3	124
POLICE MITRA	NSS	DURING GANESH FESTIVAL COLLEGE STUDENTS HELPS POLICE DEPARTMENT FOR	1	13
PULSE POLIO ABHIYAN	NSS	PULSE POLIO ABHIYAN FOR SOCIETY	3	35
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of

	students/teachers participated under MoUs

<div align="center">No Data Entered/Not Applicable !!!</div>

<div align="center">No file uploaded.</div>

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1340559	1218690

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

<div align="center">No file uploaded.</div>

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
swadeshi library system	Partially	2	2023

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total

<div align="center">No Data Entered/Not Applicable !!!</div>

<div align="center">No file uploaded.</div>

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content

<div align="center">No Data Entered/Not Applicable !!!</div>

<div align="center">No file uploaded.</div>

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	10	5	10	2	10	3	5	50	1
Added	5	5	0	0	0	0	0	25	0

Total	15	10	10	2	10	3	5	75	1

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

<div align="center">No Data Entered/Not Applicable !!!</div>

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
191125	173750	191125	173750

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

REGULAR CLEANING AND MAINTENANCE OF CLASS ROOMS ARE CARRIED OUT SO AS TO PROIVDE EFFECTIVE LEARING ENVIRONMENT TO THE STUDENTS . CLASS ROOMS ARE CLEANED DAILY BY THE NON TEACHING STAFF OF THE COLLEGE. CENTRAL TIME TABLE IS DESIGNED IN SUCH A WAY THAT THERE IS MAXIMUM UTILIZATION OF INFRASTRUCTURE AND CLASS ROOMS. THE RECORDS OF ALL THE EQUIPMENT ARE MAINTAINED IN STOCK REGISTERS EVERY SEMESTER, LABORATORY EQUIPMENTS ARE CHECKED , CALIBRATED AND PREVENTIVE MAINTENANCE IS DONE BY THE LABORATORY STAFF, HOWEVER, MAJOR MAINTENANCE OF ANY EQUIPMENT OR MACHINERY, IS DONE BY EXTERNAL PARTY. REGULAR MONITORING OF ELECTRICAL AND FIXTURES IS DONE AND REPAIRED IMMEDIATELY. LIBRARY IS PARTIALLY AUTOMATED. COMPUTERIZED ISSUING AND RETURNING OF BOOKS IS DONE SO AS TO SAVE TIME. DEPARTMENT OF LIBRARY HAS LIBRARY COMMITTEE WHICH INVOLVED REPRESENTATIVE FACULTY FROM ALL DEPARTMENT WHICH GIVES THE BOOK DEMAND TO LIBRARY FOR SMOOTH WORKING. COMPUTERS MAINTENANCE AND SUPPORT ARE CARRIED OUT BY SYSTEM ADMINISTRATORS. REGULAR UP GRADUATION IS CARRIED OUT FOR COMPUTERS AND SOFTWARE. AVAILABLE COMPUTERS ARE DISTRIBUTED IN OFFICE, LIBRARY AND FOR ADINISTRATIVE WORK AS PER THE REQUIREMENT AND LOAD OF THE WORK. COMPUTERE ARE CONNECTED THROUGH LAN AND WITH HIGH SPEED INTERNET FACILITY. SPORT MATERIAL IS ISSUED TO STUDENTS AS PER THE SCHEDULE. FOR INTERCOLLEGIATE COMPETITIONS SPORT MATERIAL IS ISSUED TO THE STUDENT FOR THE PERIOD OF THE COMPETITION . GYMNASIUM IS USED BY STUDNETS AS PER THE GIVEN SLOT.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	sesa yojna	47	27700
Financial Support from Other Sources			
a) National	uttar pradesh scholarship scheme	336	4516340

b)International	Nill	Nill	Nill
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
YOGA CERTIFICATE PROGRAMME	18/08/2018	92	SELF
ENGLISH PROFIENCY PROGRAMME	27/10/2018	77	SELF
PERCONALITY DEVOLEPMENT	17/02/2019	67	SELF
SCOUTS GOIDE PROGRAMME	27/03/2019	42	ABS SERVICE
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	STUDENT GUIDENACE CELL	67	88	6	6
2018	IMPORTANCE OF ENGLISH COPETITIVE EXAM	93	0	0	0
2018	IMPORTANCE OF ENGLISH GRAMAR	93	0	0	0
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	25	B.SC	SCIENCE	BRHAMMANAND P.G COLLEGE	M.SC.
2018	20	B.A	ARTS	ARMAPUR P.G COLLEGE	M.A
2018	5	B.A	ARTS	SERSWATI MAHILA COLLEGE	B.ED
2018	12	B.ED	BACHLAR OF EDUCTION	MBM COLLEGE	M.ED

No file uploaded.

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
YOUTH FESTIVAL	COLLEGE	152
SPORT DAY	COLLEGE	47
RANGOLI COMP	COLLEGE	27
MISS NARTH INDIA BEAUTY CONTEST BY AMAR UJALA	COLLEGE	22

No file uploaded.

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	STATE CRICKET TEAM	National	1	Nill	SMMV 61	EKTA SINGH

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Councils formed every year following the norms set by the University to which the Institution is affiliated. The academic and administrative atmosphere of the Institution has always been peaceful and therefore the has never A number of committees work under Student Council such as Finance Committee, Cultural Committee, Debate Committee, Planning Forum

Committee, Educational Tour Committee, Magazine Committee, etc. Each committee consists of a faculty as a chairperson, two to three faculties as members and a Class Representative as a secretary and two to three Class-Representatives as members. The student secretary and the student members of all the committees help the chairperson organize various events and competitions and also actively participate in the activities. The General Secretary of the Student Council remains present in all the programs held in the Institution and helps arrange the same with all the members of the Student Council. The important events of the Institution such as Musical Morning, Annual Day, Prize Distribution Ceremony, publication of the college magazine and Annual Sports Meet etc. where financial transactions are involved, the members of the Student Council are confided in.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

162

5.4.3 – Alumni contribution during the year (in Rupees) :

8100

5.4.4 – Meetings/activities organized by Alumni Association :

This year two meetings were held for alumni association, first in the date of 20th January 2018 and second was in the in date of 29th Sept 2018. In the first meeting, following suggestion were made 1. The members urged to facilitate hostel in the campus. 2. Social awareness about Swachhata. 3. Career counselling after B.Ed. training. In the second meeting, following suggestion were made: 1. Reconstitution of Alumni association this year. 2. Add new books of good publication. 3. Invitation of expert faculty during the session. 4. Teaching material should be available in the website.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. IQAC takes initiative to decentralize the management system by giving opportunity to participate in planning and decision making. There are student members from Students' Union in IQAC, Library Committee, Eco-Club, NSS, Grievance Redressal Cell, and Study Circles. Reading and Cine Club Secretary is selected from the students. College Students' Union is a powerful body that can participate in management system through their members. The student members are invited to the meetings and thereby they are given opportunity to be the stakeholders to resolutions and actions taken. IQAC, Governing Body, Library Committee, Grievance Redressal Cell, Campus Beautification Committee, Women's Development and Study Centre, and various committees have members from teachers, office staff, library staff and alumni which give opportunity to take part in decision making and actions taken. Stakeholders have been included in these committees and cells from local community, educational institutions and industry. Guardian members are included in College Governing Body and IQAC. Thus, the guardians are given opportunity to participate in decentralization of the management system. Moreover, students' feedback on teachers are taken by IQAC each year after the end of the final semester, which has helped to improve

the quality of teaching and academic environment. Informal feedback on administration and college facility are taken by arranging students' meet like Farewell Meeting at the end of the Final Semester. On the basis of the feedback new policies and strategies are taken to improve the management process, administrative, academic and other facilities. Thus, the strength and weaknesses of this institution are duly discussed in various forums and thereby attempts have been taken to turn weaknesses to strength. 2. Various sub-committees and departments are given freedom for performing academic and cocurricular activities with the help of the Students' Union and other committees. The teachers' unit is also given utmost freedom to act as per the decisions taken in Teachers' Unit meeting. The library committee has been empowered to purchase books and equipments as required.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The Institution develops action plans for effective implementation of the curriculum. The teachers are allocated subjects based on their specialization and experience. Heads of the Department keep track of the progress by holding department level meetings periodically. University rules and regulations are strictly followed. The efficient functioning of the remedial system encourages the students to perform well in their studies. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council has increased considerably
Teaching and Learning	The faculty members identify the advanced learners. Promising students are encouraged to participate in a wide range of academic events, organized by the College or other institutions. The details on the academic performance of the students is collected through attendance and class tests are analysed. Students Remedial System is followed for giving special coaching to slow learners. Intercollegiate competitions and seminars are arranged for the students to make them understand the recent trends in their field of study. Teachers attend Orientation and refresher course for enriching their capabilities. Awareness programmes are conducted by various departments and clubs.
Examination and Evaluation	The internal test carries 25 marks for all the subjects. Internal marks for practical are 40. Three internal

	tests are conducted. Internal tests are centralized. Same pattern of question paper is used in in-house examination. Assignments, seminars, projects practicals are conducted. Internal tests facilitate continuous assessment of the student's progress. Other class tests such as re-test and unit test are also conducted. For practical assessments, the student is assessed by considering the attendance, observation report, record note books. New intimation from the university regarding revaluation of papers, introduction of new question patterns are informed to the students through circulars.
Library, ICT and Physical Infrastructure / Instrumentation	Institution encourages students to actively participate in indoor and outdoor sports activities. A compact gymnasium with treadmill, gym cycle, gym ball etc which enable the students to have a thorough work out. A modern language laboratory and computer lab is established. Yoga training is provided as a regular activity to the interested staff members and students for enriching their physical, mental and social health. Wifi facility is available in the Library for accessing the N-List journal. Students and faculty members are encouraged to utilize the available library resources.
Admission of Students	As soon as the higher secondary results are published institution gives advertisement for admission in the local paper. After receiving the applications, students are admitted following merit and Government reservation policy.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The college is not implementing egovernance in planning and development area of operation
Administration	Institution uses maintenance and ERPS for college administration
Finance and Accounts	colleges uses Tally for accounts and MS OFFICE
Student Admission and Support	Institution follows the software provided by CSJM University Kanpur.
Examination	Institution follows the software provided by CSJM University Kanpur

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	2	0	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Leave sanctioned for higher studies under FDP of UGC • Duty leave for attending refresher course, orientation course, seminars, conference and workshop to enhance efficiency of staff. • Provision of loan from financial institutions like HDFC, Nationalised Bank, thrift and credit society. • Quick Provident fund loan facility is available •	Provision for loan from financial institutions like HDFC, Nationalised Bank, thrift and credit society • Compensation leave for extra work done. • Quick Provident fund loan facility available • Festival advances promptly sanctioned • Duty leave for attending official work outside the college, • Medical leave with full pay • Free medical	Winners are awarded by cash • Students are provided financial assistance to attend competitions and seminars

Festival advances promptly sanctioned • Facilities to take loans from employee provident fund. • Medical Leave with full pay	checkup and medical insurance through Government Schemes.	

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Our institution has established a schedule to conduct internal and external financial auditing system regularly form 2012 to present, as the provision of remarked by affiliating and recognizing bodies, which makes it transparency in the facilitation of academic and administrative process.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
MANAGMENT	107700	2ND CYCLE OF NAAC
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	IQAC
Administrative	No	Nill	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Financial support for construction of new building - Administrative support - Organising seminars

6.5.3 – Development programmes for support staff (at least three)

Computer literacy • Training given by Government Agency • Training for preparing EPF

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Green initiatives - ICT enabled class rooms - Construction of new buildings - Fitness centre was started - E-Learning

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality	Date of	Duration From	Duration To	Number of

initiative by IQAC	conducting IQAC			participants
No Data Entered/Not Applicable !!!				
View File				

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
10 Percentage of power requirement of the college met by the renewable energy sources

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	12
Rest Rooms	Yes	170
Special skill development for differently abled students	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
COLLEGE MAGAZINE	19/12/2019	ANNUAL HANDBOOK FOR STUDENTS.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
INDEPENDENCE DAY	15/08/2018	15/08/2018	520
REPUBLIC DAY	26/01/2019	26/01/2019	317
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

> Felling of one tree during the construction of a building to meet the growing academic requirements is replaced by planting many trees in the campus. - College has a well maintained botanical garden with a variety of medicinal plants - There are around 70 trees of various species in the college campus. -Burning all types of wastes is prohibited in order to minimize air pollution. - Switching over to energy efficient LED bulbs

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

> Best Practice – I 1. Title of Practice: Enhancement of communication in English 2. The context that required the initiation of the practice : Majority of the students are from nearby villages and they are first generation graduates. They have studies there 2 in HIndi Medium. Pass Percentage students in part II English is low. 3. Objectives of the practice: Communications skills are important for students it will help them in their studies, career development, job interview and social networking. 4. The Practice: There is a language lab with computers. Weekly once every Friday's special coaching is given to the slow learners under this category to improve their communication skill. Grammar classes are taken to improve their language. Regular tests are given to the students and they are asked to write the previous year University Question Papers. 5. Obstacles faced if any and strategies adopted to overcome them: Nil 6. Impact of the practice: Slow learners have come out with better performance in the University examinations. Percentage of failure has decreased considerably. 7. Resources required: Nil 8. About the Institution Best Practice – II 1. Title of Practice: Financial Aid to the deserving students by the college. 2. The context that required the Initiation of the practice: There are many students coming from low economic background. To extend financial aid to the economically backward students especially who are not receiving any scholarship are any other Monitory Assistants from Government or Non-Government Agencies. 3. Objectives of the practice: To support financially to the deserving students from economically backward section who are not receiving any Government and Non-Government Agencies. 4. The Practice: The college authorities after scrutinizing the records select students coming from very poor economic background and who are not getting any scholarship from Government and Non-Government Agencies. These selected students are given financial assistance like paying the tuition fees and exam fees till they complete their course. 5. Obstacles faced if any and strategies adopted to overcome them

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://saraswatimahila.org/student%20welfare.html

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

> The best practice which have contributed to the achievement of the institutional objective and contributed to the quality improvement of core activities of the college are as follows: The prime aim of our institution to make the women self-reliant and responsible, is achieved by including the marginalized and excluded women of the society. Women, who are deprived of education and denied of opportunities get educated, enlightened and empowered economically, culturally, socially and politically in our institution. This is achieved by coordinating their scanty resources through various programmes and evaluation and thereby to transform them into human beings leading a life of

dignity and self-worth. Education in our institution extends beyond classes, books and research paper. Our college always finds ways to have the right balance between the academic and non-academic activities. Extension activity initiated by our college has the motto to reach the unreached. The programme helps the students in identifying the needs and understanding of their community. The outreach initiative is aimed - To inculcate the value of social responsibility in the minds of students - To develop leadership qualities and participate in community based programmes - Contribute towards social empowerment by engaging all section of the community in the task of village development. - Create awareness among students on the need for helping orphans, the elderly and differently abled people We have tried our best to motivate the students to acquire skill and education. For M.Com department Tally proficiency, coaching for competitive examinations and English communication skill were organized. These courses equip students to face the changing trends of the society successfully.

Provide the weblink of the institution
https://saraswatimahila.org/

8.Future Plans of Actions for Next Academic Year

• To conduct greater number of seminars and workshops of National and International importance at our campus. • To strengthen the participation of PTA and Alumni in the academic and social activities of the Institution. • To enhance the departments to undertake more number of research projects. • To broaden the scope of stake holders Feedback to understand future prospects of students • To augment the existing facilities. • To enhance the counselling services to the students so that needy students can be provided instantaneous help. • Promote among the students and teachers an awareness and understanding of the social needs of the country and prepare them for fulfilling such needs. • Secure a qualitative improvement in its functioning by being responsive to the needs of aspirations of the various stakeholders. • Institutional Collaboration with Private Placement Agencies for enhancing Placement. • To enable the students to become fit for national as well as regional level competitive exams. The thrust is on making students employable and self reliant. • To encourage the faculty to undertake more minor and major research projects. • Design a systematic teaching syllabus with interactive teaching techniques, library facilitation and online referencing for the students to attain success in the UGC NET/SLET examination. • Achieve academic excellence by improving the pass percentage and encouraging the students to pursue higher studies and pass the UGC and other competitive examinations. • Increase the number of student enrolment. • Enhancement of ICT facilities, which increase the maintenance as well as expertise of faculty/ students.